

# NORDIC WORKSHOPS



**NCF**

## **Nordic Concrete Federation WORKSHOPS**

The Nordic Concrete Federation Research Committee (RCNCF) promotes workshops in order to facilitate research, research influence/information exchange and research application.

Since 1975, more than 80 workshops have been organised.

The objectives of this introduction includes motivation of - as well as practical guidelines for organising of - such workshops for the benefit of Nordic co-operation within concrete research.

The workshops (previously called miniseminars) are meeting places with a specific topic on the agenda and involves a limited number of attendents, enabling them to present and discuss their research results and direction. Such meeting places develop networks, facilitate cross border knowledge distribution of on-going actions and exchange of experience. Joint actions and further co-operation may also be initiated. Active participation and exploitation of the workshops opportunities provide valuable input to the attendents and return on the involved costs.

RCNCF promotes the initiation of workshops and facilitates publishing of the miniseminar reports under the NCF umbrella, but each seminar is organised by one or more of the involved partners. RCNCF may assist in accessing contacts or potential ressources, e.g. promoting the seminar via the its network, web pages or news letters of the national associations. Funding is normally the responsibility of the organisor and the attendents.

For NCF workshops, the following principles apply:

- The workshop covers a specific topic.
- The topic is defined by the organiser(s) or by RCNCF.
- RCNCF must be informed, via its national representation (<http://nordicconcrete.net/about-ncf/the-research-council-rcncf/>), and approve the issue, by delegation to the secretariat.
- The objectives include exchange of experience, discussions of results/ideas and improved co-operation.
- The target group includes individuals working with concrete related research at universities, research institutes, industry or authorities.
- Participants may be directly invited by the organiser(s), but RCNCF may assist in accessing interested parties via its network. RCNCF will facilitate cross border information via the national concrete associations and on the NCF web.
- International specialists or guests may be invited.
- The number of attendants should enable fruitful discussions (we recommend between 10 and 25).
- All attendants are expected to contribute with introductions and/or in the discussions.
- Written, individual contributions are not mandatory from the RCNCF viewpoint. Still, presentations may facilitate the discussions, and concluding abstracts (e.g. 2-5 pages per contribution, submitted after the seminar) may facilitate the reporting:
- The following options for reports exist:
  - A single summary article comprising the objectives and results/outcome of the workshop may be submitted for publishing in Nordic Concrete Research on normal terms, also including a list of participants and adequate references.
  - Individual articles may be published in NCR on normal terms.
  - In both cases (individual or summary articles) may apply if publication is needed within a certain time frame and the number of prescribed articles in NCR is restricted. In such cases, the costs may be covered by the workshop attendants or sponsors.
  - A special report or summary may be published on the NCF web page under [www.nordicconcrete.net/events](http://www.nordicconcrete.net/events) and "Previous", normally containing the information above, including a compilation of the individual abstracts. In this case, no publishing costs apply.

- Questions regarding estimated publishing organising and costs may be directed to the NCF secretariat, Morten Bjerke at the Norwegian Concrete Association [<mailto:morten.bjerke@tekna.no>] with copy to [ncf@tekna.no](mailto:ncf@tekna.no).
- Written articles/reports have to be drafted in accordance with NCR writing instructions.
- Copyright and licensing: By submitting material to the workshop organizer or anyone tasked by the organizer, you license to the organizer a non-exclusive right to publish the material in line with the objectives of the current workshop. The author retains an exclusive right to share, copy, redistribute and rework the material in line with [Creative Commons Attribution \(CC BY\)](#) license, unless otherwise requested.
- Depending on publishing above: Communicate to the NCR editor/administration for NCR articles as early as possible for scheduling and in order to minimize costs.
- The participation fee (and sponsors contributions) shall be kept at a level covering the direct costs of the seminar only, including publishing (if applicable).

RCNCF appreciates any ideas for workshops and initiatives for organising. An updated list of the committee members as well as additional information may be found on our web page. Do not hesitate to contact your national representatives. Approval of workshop ideas has been delegated to the RCNCF chair.

Best regards

The Research Committee of the Nordic Concrete Federation

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<http://www.nordicconcrete.net>